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उप आयुक्त / निदेशक  
केन्द्रीय विद्यालय संगठन  
सभी क्षेत्रीय कार्यालय /  
सभी आंचलिक शिक्षा एवं प्रशिक्षण संस्थान ।

विषय: के.वि.सं. के नव नियुक्त शिक्षकों के प्रवेशन कार्यक्रमों हेतु निर्धारित व्यय मानदंडों (Expenditure Norms) के संबंध में ।

महोदया / महोदय,

With reference to the above mentioned subject, it is informed that the competent authority has approved the norms for expenditure to be incurred for the Induction Training of the newly recruited teachers of KVS as under:

S. No.	Head	Expenditure
1. i)	*Director (1)	2500
i)a	Associate Director(1)	2000
ii)	Guest Speakers (03 – Outside) @ Rs. 3000/ Rs.2500(incl. conveyance)	9000/7500 #
iii)	Resource Person @ Rs. 1000 x 2	2000
iv)	Internal Speakers (1000 x 7) from KVS	7000
v)	IT Experts @ Rs.1000 x 2	2000
2.	DTP & Xerox	4000
3.	Stationery & Teaching materials, CDs/Certificates	10000
4.	Conveyance for field visit	10000
5.	Misc. Expenditure	3000
	Total Expenditure	51500/ 50000

S. No.	Head	Expenditure
1.i)	*Director & Associate Director @ Rs.2500 x 1 & 2000x1	4500
ii)	Guest Speakers (4 – Outside) @ Rs. 3000 / Rs.2500(incl. conveyance)	12000/10000 #
iii)	Resource Persons @ Rs. 1000 x 2	2000
iv)	Internal Speakers (1000 x 10) from KVS	10000
v)	IT Experts @ Rs.1000 x 2	2000
2.	DTP & Xerox	5000
3.	Stationery & Teaching materials, CDs/Certificates	10000
4.	Conveyance for field visit	10000
5.	Lab Material	2000
6.	Misc. Expenditure	3000
	Total Expenditure	60500/ 58500

**Table 3 - For Newly Inducted PGTs (ENG./HINDI/HIST./ECO./COMM./MATH)  
– 1<sup>st</sup> Spell of 10 days**

S. No.	Head	Expenditure
1. i)	*Director & Associate Director @ Rs.2500 x 1 & 2000 x 1	4500
ii)	Guest Speakers (4 – Outside) @ Rs. 3000 / Rs.2500(incl. conveyance)	12000/10000 #
iii)	Resource Persons @ Rs. 1000 x 2	2000
iv)	Internal Speakers (1000 x 8) from KVS	8000
v)	IT Experts @ Rs.1000 x 2	2000
2.	DTP & Xerox	5000
3.	Stationery & Teaching materials, CDs/Certificates	10000
4.	Conveyance for field visit	10000
5.	Misc. Expenditure	3000
	<b>Total Expenditure</b>	<b>56500/ 54500</b>

**Table 4 - For Newly Inducted TGTs (SCIENCE/MATH/AE/WE) – 1<sup>st</sup> Spell of 10 days**

S. No.	Head	Expenditure
i)	*Director & Associate Director @ Rs.2500 x 1 & 2000x1	4500
ii)	Guest Speakers (4 – Outside) @ Rs. 3000 / Rs.2500(incl. conveyance)	12000/10000 #
iii)	Resource Persons @ Rs. 1000 x 03	3000
iv)	Internal Speakers (1000 x 8) from KVS	8000
v)	IT Experts @ Rs.1000 x 2	2000
2.	DTP & Xerox	5000
3.	Stationery & Teaching materials, Reports/Certificates	10000
4.	Conveyance for field visit	10000
5.	Lab Material	2000
6.	Misc. Expenditure	3000
	<b>Total Expenditure</b>	<b>59500/ 57500</b>

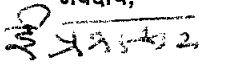
**Table 5 - For Newly Inducted TGTs(ENG./HINDI/SANSKRIT/S.Sc.) – 1<sup>st</sup> Spell of 10 days**

S. No.	Head	Expenditure
1. i)	*Director & Associate Director @ Rs.2500 x 1 & 2000x1	4500
ii)	Guest Speakers (04 – Outside) @ Rs. 3000 / Rs.2500(incl. conveyance)	12000/10000 #
iii)	Resource Persons @ Rs. 1000 x 03	3000
iv)	Internal Speakers (1000 x 8) from KVS	8000
v)	IT Experts @ Rs.1000 x 2	2000
2.	DTP & Xerox	5000
3.	Stationery & Teaching materials, Reports/Certificates	10000
4.	Conveyance for field visit	10000
5.	Misc. Expenditure	3000
	<b>Total Expenditure</b>	<b>57500/ 55500</b>

Table 6 - For All Cadres – 2 <sup>nd</sup> Spell of 6 Days		
S.No.	Head	Expenditure
1.i.	*Director	2000
	*Associate Course Director	1500
ii	*Resource Person (1000x2)	2000
iii	Internal speakers (1000x4) from KVS	4000
iv	Guest Speakers – 2@ Rs.3000/ Rs.2500 (incl. conveyance)	6000/ 5000
v.	IT Experts @ Rs.1000x01	1000
2.	Stationery & Teaching materials, CDs/Certificates	8000
3	DTP & Xerox	4000
4.	Misc. Expenditure	3000
	<b>Total expenditure</b>	<b>31500/ 30500</b>

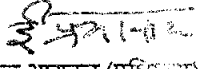
\*No Honorarium will be paid to Director/Associate Director in case they belong to ZIETs.  
#KVS (HQ) letter No.F.11038-01/2014-15/KVS(HQ)/Acad./M68 dated 27.2.14 to be referred for paying honorarium to guests.

यह पत्र सक्षम अधिकारी की अनुमति से जारी किया जाता है।

भवदीय,  
  
 (डॉ. ई. प्रभाकर)  
 संयुक्त आयुक्त (प्रशिक्षण)

प्रतिलिपि:

1. आयुक्त महोदय के निजी सचिव को सूचनार्थ।
2. अपर-आयुक्त (प्रशासन / शैक्षिक) के निजी सचिव को सूचनार्थ।
3. उपायुक्त (ई.डी.पी.) के.वि.सं.(मु.) से अनुरोध है कि इस पत्र को के.वि.सं. की वेबसाइट के अंतर्गत head 'Training Circulars' पर अपलोड करने की कृपा करें।
4. गार्ड फ़ाइल।

  
 संयुक्त आयुक्त (प्रशिक्षण)