



केन्द्रीय विद्यालय संगठन(मु०)
18 सांस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110602
KENDRIYA VIDYALAYA SANGATHAN (HQ)
18, Institutional Area, S.J. Marg, New Delhi-110016.
Tel.: 26858570 Fax 26514179
Website: www.kvsangathan.nic.in
E-mail/ Speed Post

F. 110338-01/2014-15 / KVS (HQ) Acad/

Dated: 05-05-2014.

उप आयुक्त
केन्द्रीय विद्यालय संगठन
सभी क्षेत्रीय कार्यालय
&
आंचलिक शिक्षा एवं प्रशिक्षण संस्थान।

विषय: The details of expenditure norms for all courses and Course-wise details of Expenditure for In-service Courses for the session 2014-15 - regarding.

महोदया / महोदय,

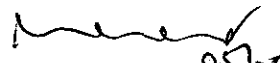
I am to refer to subject mentioned above and to inform you that Competent Authority has approved the details of expenditure norms for all In-service courses and Course-wise details of Expenditure for In-service Courses for the session 2014-15.

The expenditure norms are enclosed herewith at annexures from **Annexure-A-1 to A-5** and Course-wise details of expenditure are also enclosed herewith at **Annexure-B** for further necessary action at your end please.

This issues with the approval of competent authority.

संलग्न: यथोपरि

भवदीय,


(डॉ. शची कान्त) 05/05/14

संयुक्त आयुक्त (प्रशिक्षण)

PROPOSED EXPENDITURE NORMS FOR BOTH SPELLS COURSES

Annexure A-1

C	PGT(PHY / CHEM / BIO / GEO / Computer Sc.) COURSES	Amount (in rupees)			
		I SPELL		II SPELL	
		Existing effective from (01.4.2012)	Revised	Existing effective from (01.4.2012)	Revised
1.	Honorarium				
i)	*Director & Associate Director @ Rs.2500 x 1 & 2000x1	4500	4500	4500	4500
ii)	Guest Speakers (10 – Outside) @ Rs. 3000/-** Rs.2500/-*** (incl. conveyance)	12000	30000/25000#	12000	30000/25000#
iii)	Resource Persons @ Rs. 1000 x 2	2000	2000	2000	2000
iv)	Internal Speakers (1000 x 5) from KVS	2500	5000 #	2500	5000 #
v)	IT Experts @ Rs.1000 x 2	2000	2000	2000	2000
2.	DTP & Xerox	3000	5000	3000	5000
3.	Stationery & Teaching materials, Reports/Certificates	10000	12000	10000	12000
4.	Conveyance for field visit.	6000	10000	0	0
5.	Lab Material	4000	4000	4000	4000
6.	Misc. Expenditure	2500	3000	2500	3000
	Total Expenditure	48500	77500 / 72500	42500	67500 / 62500


D	PGT(ENG./HINDI/HIST/ECO/C OMM/MATHS) COURSES	Amount (in rupees)			
		Existing effective from (01.4.2012)		Revised	
		Existing effective from (01.4.2012)	Revised	Existing effective from (01.4.2012)	Revised
1.	Honorarium				
i)	*Director & Associate Director @ Rs.2500 x 1 & 2000x1	4500	4500	4500	4500
ii)	Guest Speakers (10 – Outside) @ Rs. 3000/-** Rs.2500/-*** (incl. conveyance)	12000	30000 / 25000 #	12000	30000 / 25000 #
iii)	Resource Persons @ Rs. 1000 x 2	2000	2000	2000	2000
iv)	Internal Speakers (1000 x 5) from KVS	2500	5000 #	2500	5000 #
v)	IT Experts @ Rs.1000 x 2	2000	2000	2000	2000
2.	DTP & Xerox	3000	5000	3000	5000
3.	Stationery & Teaching materials, Reports/Certificates	10000	12000	10000	12000
4.	Conveyance for field visit	6000	10000	0	0
5.	Misc. Expenditure	2500	3000	2500	3000
	Total Expenditure	44500	73500/68500	38500	63500/58500

*No Honorarium will be paid to Director/Associate Director in case they belong to ZIETs.

** Rs.2000/- as honorarium to be paid to experts/guest speaker plus Rs.1000/- as conveyance charges to local expert for NCR Delhi and Brihat Mumbai or actual cost which ever is less.

*** Rs.2000/- as honorarium to be paid to experts/guest speaker plus Rs.500/- as conveyance charges to local expert to rest of country or actual cost which ever is less.

#KVS HQ letter No.F.11038-01/2014-15/KVS HQ Acad /M68 dated 27.2.14 to be referred for paying honorarium to guests



E	TGT (SCIENCE/MATHS) COURSES	Amount (in rupees)			
		I SPELL		II SPELL	
		Existing effective from (01.4.2012)	Revised	Existing effective from (01.4.2012)	Revised
1.	Honorarium				
i)	*Director & Associate Director @ Rs.2500 x 1 & 2000x1	4500	4500	4500	4500
ii)	Guest Speakers (07 – Outside) @ Rs. 3000/-** Rs.2500/-*** (incl. conveyance)	3600	21000 / 17500#	3600	21000/17500#
iii)	Resource Persons @ Rs. 1000 x 03	3000	3000	3000	3000
iv)	Internal Speakers (1000 x 3) from KVS	1500	3000 #	1500	3000 #
v)	IT Experts @ Rs.1000 x 2	2000	2000	2000	2000
2.	DTP & Xerox	3000	5000	3000	5000
3.	Stationery & Teaching materials, Reports/Certificates	10000	12000	10000	12000
4.	Conveyance for field visit	6000	10000	0	0
5.	Lab Material	2500	5000	2500	5000
6.	Misc. Expenditure	2500	3000	2500	3000
	Total Expenditure	38600	68500/ 65000	32600	58500/ 55000

F	TGT (ENG/HINDI/SANSKRIT/S.ST) COURSES	Amount (in rupees)			
		I SPELL		II SPELL	
		Existing effective from (01.4.2012)	Revised	Existing effective from (01.4.2012)	Revised
1.	Honorarium				
i)	*Director & Associate Director @ Rs.2500 x 1 & 2000x1	4500	4500	4500	4500
ii)	Guest Speakers (07 – Outside) @ Rs. 3000/-** Rs.2500/-*** (incl. conveyance)	3600	21000/17500#	3600	21000/17500#
iii)	Resource Persons @ Rs. 1000 x 03	3000	3000	3000	3000
iv)	Internal Speakers (1000 x 3) from KVS	1500	3000 #	1500	3000 #
v)	IT Experts @ Rs.1000 x 2	2000	2000	2000	2000
2.	DTP & Xerox	3000	5000	3000	5000
3.	Stationery & Teaching materials, Reports/Certificates	10000	12000	10000	12000
4.	Conveyance for field visit	6000	10000	0	0
5.	Misc. Expenditure	2500	3000	2500	3000
	Total Expenditure	36100	63500/60000	30100	53500 / 50000

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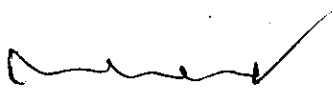
G	PRT(MUSIC) & LIBRARIAN COURSES (FOR 21 DAYS)	Amount (in rupees)	
		Existing effective from (01.4.2012)	Revised
1.	Honorarium		
i)	*Director & Associate Director @ Rs.2500 x 1 & 2000 x 1	4500	4500
ii)	Guest Speakers (10 – Outside) @ Rs. 3000/-** Rs.2500/-*** (incl. conveyance)	12000	30000 /25000 #
iii)	Resource Persons @ Rs.1000 x 02	2000	2000
iv)	Internal Speakers (1000 x 5) from KVS	2500	5000 #
v)	IT Experts @ Rs.1000 x 2	2000	2000
2.	DTP & Xerox	3000	5000
3.	Stationery & Teaching materials, Reports/Certificates/ Recording etc.	10000	12000
4.	Conveyance for field visit	6000	10000
5.	Misc. Expenditure	2500	3000
	Total Expenditure	44500	73500/68500

H	TGT(Art Education)/TGT(Work Experience) COURSES	Amount (in rupees)	
		Existing effective from (01.4.2012)	Revised
.1.	Honorarium		
i)	*Director & Associate Director @ Rs.2500 x 1 & 2000x1	4500	4500
ii)	Guest Speakers (10 – Outside) @ Rs. 3000/-** Rs.2500/-*** (incl. conveyance)	12000	30000 / 25000#
iii)	Resource Persons @ Rs. 1000 x 02	2000	2000
iv)	Internal Speakers (1000 x 5) from KVS	2500	5000 #
v)	IT Experts @ Rs.1000 x 2	2000	2000
2.	DTP & Xerox	3000	5000
3.	Stationery & Teaching materials, Reports/Certificates	10000	12000
4.	Conveyance for field visit	6000	10000
5.	Art & Craft Material	15000	30000
6.	Misc. Expenditure	2500	3000
	Total Expenditure	59500	103500/98500

*No Honorarium will be paid to Director/Associate Director in case they belong to ZIETs.
 ** Rs.2000/- as honorarium to be paid to experts/guest speaker plus Rs.1000/- as conveyance charges to local expert for NCR Delhi and Brihat Mumbai or actual cost which ever is less.

*** Rs.2000/- as honorarium to be paid to experts/guest speaker plus Rs.500/- as conveyance charges to local expert to rest of country or actual cost which ever is less.

#KVS HQ letter No.F.11038-01/2014-15/KVS HQ Acad /M68 dated 27.2.14 to be referred for paying honorarium to guests



A	PRT	Amount (in rupees)			
		I -Spell		II -Spell	
		Existing effective from (01.4.2012)	Revised	Existing effective from (01.4.2012)	Revised
1.	Honorarium				
D)	*Director (1)	2500	2500	2500	2500
i)	Guest Speakers (07 – Outside) @ Rs. 3000/-** Rs.2500/-*** (incl. conveyance)	3600	21000 / 17500#	3600	21000/ 17500#
ii)	Resource Persons @ Rs. 1000 x 3	3000	3000	3000	3000
iv)	Internal Speakers (1000 x 5) from KVS	2500	5000 #	2500	5000 #
v)	IT Experts @ Rs.1000 x 2	2000	2000	2000	2000
2.	DTP & Xerox	3000	5000	3000	5000
3.	Stationery & Teaching materials, Reports/Certificates	10000	12000	10000	12000
4.	Conveyance for field visit	6000	10000	0	0
5.	Misc. Expenditure	2500	3000	2500	3000
	Total Expenditure	35100	63500/ 60000	29100	53500/50000

B	HM courses	Amount (in rupees)			
		I SPELL		II SPELL	
		Existing effective from (01.4.2012)	Revised	Existing effective from (01.4.2012)	Revised
1.	Honorarium				
i)	*Director & Asso. Director @ Rs.2500 x 1 & 2000x1	4500	4500	4500	4500
ii)	Guest Speakers (07 – Outside) @ Rs. 3000/-** Rs.2500/-*** (incl. conveyance)	3600	21000/ 17500#	3600	21000/ 17500#
iii)	Resource Persons @ Rs. 1000 x 2	2000	2000	2000	2000
iv)	Internal Speakers (1000 x 5) from KVS	2500	5000 #	2500	5000 #
v)	IT Experts @ Rs.1000 x 2	2000	2000	2000	2000
2.	DTP & Xerox	3000	5000	3000	5000
3.	Stationery & Teaching materials, Reports/Certificates	10000	12000	10000	12000
4.	Conveyance for field visit	6000	10000	0	0
5.	Misc. Expenditure	2500	3000	2500	3000
	Total Expenditure	36100	64500 / 61000	30100	54500/ 51000

*No Honorarium will be paid to Director/Associate Director in case they belong to ZIETs.

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*** Rs.2000/- as honorarium to be paid to experts/guest speaker plus Rs.500/- as conveyance charges to local expert to rest of country or actual cost which ever is less.

#KVS HQ letter No.F.11038-01/2014-15/KVS HQ Acad /1468 dated 27.2.14 to be referred for paying honorarium to guests

Expenditure norms of Orientation Programme for Directors ,AssociateDirectors & Resource Persons

I	Orientation Programme for Directors, Associate Directors & Resource Persons	Amount (in rupees)	
		Existing effective from (01.4.2012)	Proposed
1.	Honorarium		
i)	*Director & Associate Director @ Rs.1500	3000	3000
ii)	Internal speakers (1000x 3) from KVS	1500	3000 #
iii)	Guest Speakers -4 @ Rs. 3000/-** Rs.2500/-*** (incl. conveyance)	4800	12000 / 10000#
iv)	IT Experts @ Rs.500 x 02	1000	1000
2.	Stationery & Teaching materials, Reports/Certificates	8000	10000
3	DTP & Xerox	3000	5000
4	Misc. Expenditure	1000	2000
	Total Expenditure	22300	36000/ 34900

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*** Rs.2000/- as honorarium to be paid to experts/guest speaker plus Rs.500/- as conveyance charges to local expert to rest of country or actual cost which ever is less.

#KVS HQ letter No.F.11038-01/2014-15/KVS HQ Acad /M68 dated 27.2.14 to be referred for paying honorarium to guest speakers

**COURSE WISE DETAILS OF EXPENDITURE FOR IN-SERVICE COURSE FOR THE
SESSION 2014-2015.**

Expenditure for PGTs

Cadre	No. of Courses	Exp. per course in Rs.		Total of 1 st & 2 nd spell in Rupees	Total Exp. For the course In Rupees(A)	Expenditure for working lunch		Grand Total Total (A + B) In Rupees.	
		1 st spell	2 nd spell			No. of participants	@Rs.150/- per day for 22/21 days		Total Exp. In Rupees (B).
Eng.	05	68,500	58,500	127000	6,35,000	225	225x22x150	7,42,500	13,77,500
Hindi	03	68,500	58,500	127000	3,81,000	166	166x22x150	5,47,800	9,28,800
Math	04	68,500	58,500	127000	5,08,000	198	198x22x150	6,53,400	11,61,400
Comm.	02	68,500	58,500	127000	2,54,000	084	084x22x150	2,77,200	5,31,200
Hist.	02	68,500	58,500	127000	2,54,000	084	084x22x150	2,77,200	5,31,200
Eco.	03	68,500	58,500	127000	3,81,000	166	166x22x150	5,47,800	9,28,800
Phy.	03	72,500	62,500	135000	4,05,000	141	141x22x150	4,65,300	8,70,300
Chem	04	72,500	62,500	135000	5,40,000	177	177x22x150	5,84,100	11,24,100
Bio.	04	72,500	62,500	135000	5,40,000	174	174x22x150	5,74,200	11,14,200
C.Sc.	02	72,500	62,500	135000	2,70,000	088	088x22x150	2,90,400	5,60,400
Geo.	02	72,500	62,500	135000	2,70,000	083	083x22x150	2,73,900	5,43,900
Total	34				44,38,000	1536		50,68,800	95,06,800
Expenditure for TGTs									
Sc.	05	65,000	55,000	120000	6,00,000	243	243x22x150	8,01,900	14,01,900
Math	08	65,000	55,000	120000	9,60,000	400	400x22x150	13,20,000	22,80,000
Eng.	06	60,000	50,000	110000	6,60,000	302	302x22x150	9,96,600	16,56,600
Hindi	05	60,000	50,000	110000	5,50,000	218	218x22x150	7,19,400	12,69,400
S.St.	05	60,000	50,000	110000	5,50,000	235	235x22x150	7,75,500	13,25,500
Skt.	02	60,000	50,000	110000	2,20,000	127	127x22x150	4,19,100	6,39,100
Art	04	98,500	-	98500	3,94,000	168	168x21x150	5,29,200	9,23,200
WET	03	98,500	-	98500	2,95,500	132	132x21x150	4,15,800	7,11,300
Lib.	03	68,500	-	68,500	2,05,500	153	153x21x150	4,81,950	6,87,450
Total	41				44,35,000	1978		64,59,450	1,08,94,450
Expenditure for PRT, PRT(Music) & HM									
PRT	37	60,000	50,000	1,10,000	40,70,000	1550	1550x22x150	51,15,000	91,85,000
PRT (Music)	04	68,500	-	68,500	2,74,000	178	178x21x150	5,60,700	8,34,700
HM	03	61,000	51,000	1,12,000	3,36,000	109	109x22x150	3,59,700	6,95,700
Total	44				46,80,000	1837		60,35,400	1,07,15,400
Expenditure for Orientation courses for all subjects for 03 days.									
All subjects	10	34,000	-	34,000	3,40,000	451	451x03x150	2,02,950	5,42,950
G.Total	129				1,38,93,000	*5802		1,77,66,600	3,16,59,600

The total expenditure of the in-service courses including working lunch is as under:

(A) EXPENDITURE FOR IN-SERVICE COURSES :

Rs. 1,38,93,000 ✓

(B) EXPENDITURE FOR WORKING LUNCH

Rs. 1,77,66,600 ✓

Grand Total : Rs. 3,16,59,600

Total Expenditure for In-service Course for the session 2014-15 is Rs. Three crore sixteen lakhs fifty nine thousand six hundred only.

